## Using a Fire Alarm Pull Box

Fire alarm pull stations are typically red boxes that say "FIRE" at building exits and stairwell doors. In case of fire or smoke, pull it down as indicated to activate the building fire alarm system where provided. Note: areas with sensitive computer equipment are sometimes provided with additional pull stations for local suppression equipment. Take care not to activate any pull station labeled as "Clean Agent" unless it is intended to do so. See the pictures below for examples.

Upon detecting a potentially hazardous situation, use the fire alarm pull station promptly to minimize the loss of life and property due to fire. Once the alarm has activated, contact emergency responders by calling 911 from a safe location. While FSU building fire alarms are remotely monitored by the FSU Police, calling 911 ensures responders have received the signal and allows them to obtain additional pertinent information.

Some pull stations have Plexiglas covers which when lifted, produces a local warning sound. Note that this is not a fire alarm sound. To activate the fire alarm throughout the building, you must pull the smaller inner pull station lever. (Again take care to not activate any pull station labeled as "Clean Agent" unless it is intended to do so.)

Employees should familiarize themselves with the locations of at least two pull station locations in their area. Maintain pull station free of obstructions and clearly visible at all times. Report any fire alarm related concerns to FSU Fire Safety.



Manual Pull Stations with Plexiglas cover and without



Plexiglas covered Clean Agent Manual Pull Station (not to be confused with regular fire alarm pull station). Note the FM-200 as Clean Agent.